Please note that this is not a directive from the Trust, this is a suggested model for your consideration that is being planned elsewhere. At all times plan is the responsibility of the Principal of that school.

**Overall rules of occupancy:**

* Measure 1: Nobody to enter campus who is displaying symptoms\* or is living with someone displaying symptoms (\*or confirmed/suspected case). Reinforced through signage & govt bulletins.
* Measure 2: hygiene- hand washing/sanitisation before entry to building,  before entry/exit of separate spaces within building. Additional frequent hand washing during occupation.
* Measure 3: 2m separation & segregation of all occupants.
* Measure 4: Reduction of areas accessed & control of flow direction.
* Measure 5: Increased  Cleaning & decontamination regimes.

**Education service/occupancy model:**

1. 1/4 of Y10 PAN arrive to site over 4 days, with each 1/4 on a different day.
2. Assuming PAN of 200 > 50 pupils per day split into 5 groups/pods of 10.{ A, B, C, D & E}
3. standard operating procedures apply to site boundary & entrance into property:
	1. 1 entrance with appropriate signage
	2. segregation & separation measures
	3. hand wash prior to entrance into building. See measures
4. Route into & throughout building is 1 way & touch free\*\*.

(\*\* fire doors propped open permitted in occupied areas provided that FRA is amended with “on activation of alarm nominated adult releases wedges & ensures fire door is closed”)

1. Pods make way to large space for “Lead lecture style”  delivery.
	1. Room set up with 5 zones with 2m separation between tables & pod zones.
2. Break times.
	1. Managed  Departure from large space to break area – other large spaces
	2. Each pod goes only to their allocated pod zone. ie A-pod go from A-learning zone to A-break zone.
	3. On completion of break reverse procedure.
3. Feeding:
	1. School provided lunch is a grab bag packed lunch.
	2. Catering prepare the requisite number of grab bags per pod & place on a catering tray.
	3. Trays ABCDE are transferred to the break area & each pods tray is left with a black bag in the requisite pod break zone ie A-tray goes to A-break zone for A-pod.
	4. On completion of lunch break pupils return to theatre & catering collect trays with cleaners coming in behind to clean down for the following day.
4. Departure:
	1. Reverse of arrival